



Public Health
Prevent. Promote. Protect.

Transylvania County
Department of Public Health

Environmental Health Section

98 E. Morgan St., Brevard, NC 28712

828-884-3139 x243 • Fax: 828-884-3259

<http://health.transylvaniacounty.org/Environmental%20Health/ehmain.htm>

TEMPORARY FOOD ESTABLISHMENT APPLICATION

Return completed application, **\$75 fee** (check made payable to **Transylvania County**) at least **15 days** before event to address above.

Event Information

Event Name _____
Event Coordinator _____
Phone _____ Fax _____ Cell _____
Email address or web site _____
Location: _____

Vendor Information

Organization/Business Name _____
Contact Name _____
Phone _____ Fax _____ Cell _____
Email address _____
Mailing Address _____
City _____ State _____ Zip _____

Planned Operation

Set-Up: Date: ___/___/___ Time _____
Start Food Sales: Date: ___/___/___ Time _____
End Food Sales: Date: ___/___/___ Time _____

When will you be ready for inspection? _____
(Food booth must be completely set up; no food may be prepared until the Health Department issues your permit on-site)

1. Will you prepare any food or beverage prior to the festival? *(If yes, all food or beverage must be prepared at a permitted kitchen, not a home kitchen.)*

Yes No

Name of Prep Kitchen/Facility and Permit Holder: _____

Address of Facility _____ City _____ Zip _____

Date and time of advanced preparation: _____

Approval to use facility granted by: _____

List all foods you will prepare at this site: _____

(If you are not the permit holder of this facility, you must attach a letter from the owner/operator of kitchen stating terms of approval to use the facility.)

2. Do you have a NC permit for a pushcart or mobile food unit? Please give the name of your permitting health department or establishment id number. **If you do not leave the festival grounds and return to your commissary each day, you MUST apply for a Temporary permit.**

Yes No

I plan to leave the festival site each day to return to the permitted kitchen or commissary for supplies, cleaning and servicing.

I plan to remain in place during the festival and am applying for a temporary food permit for this event.

3. Are you exempt from Federal Income Tax or incorporated as a non-profit organization?

Yes No Organization Name _____

(If yes, attach a letter showing your tax exempt id number or a copy of your articles of incorporation. You may only sell food or beverages using your exempt status once a month, for up to two consecutive days.)

4. Are you a political group?

Yes No Candidate or political organization name _____

(If yes, attach a letter from the candidate or political organization stating your booth sales are to benefit their organization. You may only sell food or beverages using your exempt status once a month, for up to two consecutive days.)

PLEASE LIST ALL FOOD and BEVERAGES TO BE SERVED. All potentially hazardous foods must be kept hot (135F or above) or cold (41F or below).

(Menu items are subject to approval and may be restricted or prohibited.)

FOOD ITEM	FOOD SUPPLIER (where purchased, product description)	PREPARATION (what, where, how)	COLD HOLDING (refrigeration units, coolers of ice, etc. for all potentially hazardous foods)	COOKING or REHEATING (propane or electric; deep fry, grill, microwave, etc.)	HOT HOLDING (how you will hold food hot after cooking)
<i>Chicken</i>	<i>Precooked frozen patties from Sam's Club, receipt available on site.</i>	<i>Repackage into washable containers at approved kitchen listed in application.</i>	<i>Cooler with ice.</i>	<i>Chicken reheated in propane fryer to 165F.</i>	<i>Chicken held in chafing dish in slotted hotel pan @ 135F until served.</i>

Planned Booth Layout:

