

**Transylvania County Board of Health**  
**Minutes**  
 **Regular Meeting**    **Special Meeting**  
**March 14, 2017; 6:00 p.m.**  
**Community Services Building Conference Room**

**I. Call to Order and Introductions**

Meeting was called to order by Chair Biecker at 6:00 p.m.

<b>Members Present</b>	Chris Biecker; Lawrence Cull; William Dalton; Ben Lamm; Kelvin Phillips; Linda Tompkins
<b>Members Absent</b>	PJ Boatwright; Anthony Fisher
<b>Staff Members Present</b>	Elaine Russell, Health Director/Secretary to Board Tara Rybka, Health Educator Laura Petit, Administrative Services Coordinator Angela Leopard, Business Officer Sharon Cameron, Personal Health Director Jim Boyer, Environmental Health Supervisor
<b>Others Present</b>	

Quorum was present.

**II. Approval of Consent Agenda**

Mr. Biecker requested an approval of the consent agenda. Mr. Phillips made a motion to approve the consent agenda; Dr. Lamm seconded the motion. The vote was unanimous.

**III. Public Comments (None)**

**IV. Health Director's Report**

1. The press event for the Delta Dental grant will occur this Friday, March 17<sup>th</sup> at the Calvary Baptist Church Daycare "Nana and Mommies" from 10 - 11 am.
2. The Health Department and the CARE Coalition are actively supporting the Transylvania County Family Support Collaborative's application to the Mission Health Community Investment Grant process. The proposal is for \$50,000 to support operations and logistics of the "Strong Families, Healthy Community" proposal in Transylvania County. Erin Drew of the Family Place is serving as the fiduciary. The proposal is intended to enhance community protective factors for healthy, responsible families and reduce poor behavioral health habits including substance abuse. Mission is awarding up to \$1,000,000 dollars in community grants throughout their catchment area.
3. The agency has requested and received support for appointing Kristen Gentry, CARE Coalition Health Educator, to Vaya's WNC Substance Use Alliance: Child SU Treatment Continuum/Prevention Sub-Committee. The sub-committee is intended to convene in the coming weeks.
4. The agency continues to work on building the relationship and communication with Vaya. As Health Director, I continue to attend the quarterly Vaya Leadership and County Commissioners meetings. As the NC Association of Local Health Directors Region 1 Representative, I have established a standing invitation to Vaya leadership to speak at the Region 1 meetings and the joint meetings of Regions 1 and 2. They have accepted the invitation.
5. The SOTCH (State of the County Health Report) for 2016 has been completed and will be presented at the next BOH meeting.

6. The Leadership Team is reviewing and preparing contract addendum for the state funds and anticipates concluding that task next month.
7. The planning and research for the Annual Summer Camp Communicable Disease Training is underway. The agency anticipates holding the event in April.

**V. Old Business**

**VI. New Business**

**1. FY17-18 New Budget Requests**

Ms. Russell presented the FY17-18 budget package. The budget as presented totaled \$2,360,074. No expansion of services or staffing was recommended in the proposed budget due to the uncertainty surrounding the Affordable Health Care Act, the Public Health Prevention Fund and the management of Medicaid. A summary chart of programmatic expenditures, revenues and local appropriations follows:

	<b>FY17-18 Budget Expenditures</b>	<b>FY17-18 Budget Revenues</b>	<b>FY17-18 Local Appropriations</b>
5110 PUBLIC HEALTH	1,018,675	184,450	834,225
5120 COUNTY HEALTH	-	75,407	(75,407)
5130 CHILD HEALTH	39,049	18,599	20,450
5131 CHILD CASE MANAGEMENT	37,959	58,548	(20,589)
5132 SCHOOL NURSE	80,161	75,977	4,184
5134 NC HEALTHY START	149,650	122,727	26,923
5136 PREGNANCY CASE MANAGEMENT	52,847	60,000	(7,153)
5137 HIV/STD PROGRAM	2,750	500	2,250
5138 IMMUNIZATION ACTION	-	8,598	(8,598)
5139 TB MEDICAL CONTROL	2,700	2,250	450
5140 FAMILY PLANNING	37,640	86,423	(48,783)
5160 WIC BREASTFEEDING	191,476	130,061	61,415
5185 HEALTHY COMMUNITIES	36,124	36,124	-
5186 ENVIRONMENTAL HEALTH	479,146	136,000	343,146
5187 DRUG FREE COMMUNITY	125,000	125,000	-
5189 CDC	1,300	10,656	(9,356)
5192 BREAST & CERVICAL CANCER	12,134	4,845	7,289
5193 DENTAL PROJECT	39,349	-	39349
5195 BT PREPAREDNESS	38,114	30,783	7,331
5199 MISC GRANTS	16,000	4,600	11,400

<b>TOTAL</b>	<b>2,360,074</b>	<b>1,171,548</b>	<b>1,188,526</b>
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Chair Biecker requested an approval of the FY17-18 new budget requests as presented. Dr. Cull made a motion to approve the FY17-18 new budget requests; Mr. Phillips seconded the motion. The vote was unanimous.

**2. Strategic Planning for 2017-2020**

Ms. Russell presented the final strategic plan and requested each member's final review and comments be presented at the next meeting. The strategic plan will be voted on at the April meeting.

**Adjournment**

Dr. Cull made a motion to adjourn; Mr. Phillips seconded the motion. The vote was unanimous. Meeting adjourned 7:05 p.m.

**Respectfully submitted:**

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<b>J. Elaine Russell</b> <b>Secretary, Board of Health</b>	<b>Date</b>
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<b>Chris Biecker</b> <b>Chair, Board of Health</b>	<b>Approved Date</b>
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