

**Transylvania County Board of Health**  
**Minutes**  
 **Regular Meeting**    **Special Meeting**  
**February 14, 2017; 6:00 p.m.**  
**Community Services Building Conference Room**

**I. Call to Order and Introductions**

Meeting was called to order by Chair Biecker at 6:00 p.m.

<b>Members Present</b>	Chris Biecker; PJ Boatwright; Lawrence Cull; William Dalton; Ben Lamm; Kelvin Phillips; Linda Tompkins;
<b>Members Absent</b>	Anthony Fisher
<b>Staff Members Present</b>	Elaine Russell, Health Director/Secretary to Board Anita Glance, QA/QI Coordinator Tara Rybka, Health Educator Laura Petit, Administrative Services Coordinator Angela Leopard, Business Officer Beth Hyatt, WIC Director Cathey Nicholson, Nursing Supervisor Jim Boyer, Environmental Health Supervisor
<b>Others Present</b>	

Quorum was present.

**II. Approval of Consent Agenda**

Mr. Biecker requested an approval of the consent agenda. Mr. Phillips made a motion to approve the consent agenda; Dr. Lamm seconded the motion. The vote was unanimous.

**III. Public Comments (None)**

**IV. Health Director's Report**

1. The agency received a \$2,500 Delta Dental grant award for 2017. The funds address preventive dental education in daycares and the elementary schools. Representatives of Delta Dental will visit the community in March for the press event.
2. Working with the State Oral Health Section and Transylvania County School System, the agency restarted a fluoride mouth rinse program in the elementary schools for children 6 years and older. Participation is voluntary.
3. St. Phillips Episcopal Church awarded a \$1,500 grant to the CARE Coalition for mediation lock boxes and a \$1,500 award to Maternal/Child Case Management client needs.
4. The management of the tuberculosis case has concluded. This was a major communicable disease event for the agency and community. The agency is very pleased to have helped the client achieve completing the full course of treatment.
5. The agency is 37 weeks out from accreditation HDSAI submission date. The process of collecting, reviewing and coordinating evidence for submission has started.
6. The agency has developed a 1-page infographic style annual report for calendar year 2016. The document is intended to be a concise, high-level view of the work accomplished by the agency. The report is a prototype for future annual reports and all feedback on the content, style, and informational capacity of the document is appreciated. The document is intended to be used in an electronic format.

**V. Old Business**

**VI. New Business**

**1. Election of BOH Chairman and Vice Chairman**

Chris Biecker was nominated to continue serving as chair. Dr. Boatwright was nominated as vice chair. Chair Biecker requested an approval of elected officers. Dr. Lamm made a motion to elect the officers; Mr. Phillips seconded the motion. The vote was unanimous.

**2. 2016 Communicable Disease Report**

Ms. Russell presented the 2016 Transylvania Public Health Annual Communicable Disease Report. The report contained charts containing the year’s reported data and past reference years. The report also contained notation of the legal actions that occurred related to communicable disease.

**3. Billing Code/Fee Schedule Memo**

Ms. Russell presented a fee adjustment for the Prevnar-13 vaccine. This fee is recommended for adjustment after staff compared the current vaccine fee schedule against the acquisition cost. The proposed adjusted fee will cover the acquisition cost.

Vaccine	CPT code	Current Fee	New Proposed Fee
Prevnar-13	90670	153.00	170.00

Ms. Russell presented five new patient service CPT codes as follows:

CPT code	Proposed Fee
99201	75.00
99202	115.00
99203	160.00
99204	235.00
99205	293.00

Mr. Biecker requested approval of the clinical billing and fee schedule adjustments and additions as presented by Ms. Russell. Dr. Boatwright made a motion to approve the clinical fee schedule adjustments and additions as presented by Ms. Russell; Dr. Lamm seconded the motion. The vote was unanimous.

**4. Update on ACA Repeal/Replace and Public Health Prevention Fund**

Ms. Russell presented and update on the ACA Repeal/Replace, including the potential effects on public health. A quick summary of information on the potential public health financial impact of ACA repeal/replace:

1. During the creation of the ACA, a bipartisan effort placed long-standing and new public health funds in a section of the ACA called the “Public Health Prevention Fund.” Some of these funds have been around for 40+ years.
2. The creation of the “Public Health Prevention Fund” was intended to protect the money from continual cuts by Congress.
3. Loss of the “Public Health Prevention Fund” amounts to 10% of CDCs annual budget. The funds are pushed out to all states.
4. The financial impact for NC Public Health from the cut is \$20,088,270. A loss of funds at this volume can NOT be absorbed at the state level and will impact funds/services available to the local level. The excel file showing a chart of cuts is in the meeting packet materials.
5. The NC Association of Local Health Directors is advocating/educating to Congress regarding the local impact of the fund loss.
6. Local Health Directors, BOHs, and County Commissioners are asked to consider advocacy/education to Congress related to the local impact of the loss of Public Health Prevention Funds.

The direct impact to Transylvania Public Health from the loss of the Public Health Prevention Fund:

Agreement Addendum	Annual Amount
AA 886 Healthy Communities	\$36,174
AA534 HIV/STD Services	\$500
AA 715 Immunization Action Plan	\$8,598
TOTAL	\$45,272

The regional impact to Transylvania Public Health From the loss of the Public Health Prevention Fund will be felt through Agreement Addendum awarded to MountainWise, a collaboration of the 8 most western county Health Departments. Macon County Health Department serves as the fiduciary agent and the work addresses policy, systems, and environmental work to improve chronic diseases across the region.

Agreement Addendum	Annual Amount
AA 471 Obesity, Diabetes, Heart Disease & Stroke Prevention	\$117,334
AA 869 Diabetes Regional Consultants	\$82,134
AA 903 Community Liaisons for Health	\$35,200
TOTAL	\$234,668

The state impact due to loss of the Public Health Prevention Fund would affect the agency’s ability to have services in the State Public Health Laboratory, the tobacco QUITLINE, and childhood lead investigation resources. The exact impact, loss of services or cost deferment to local agencies/clients, has yet to be determined.

State Level Program	Annual Amount
Quitline Capacity	\$ 546,730
Childhood Lead Prevention	\$311,705
State Epi/Laboratory/Health Information Systems	\$690,676
TOTAL	\$1,549,111

Ms. Russell will continue to monitor and provide updates on this issue.

**5. Preliminary FY17-18 New Budget Requests**

Ms. Russell will make the mid-year department presentation to the County Commissioners in February. As part of the presentation, Department Heads are requested to cite any new personnel, capital, or new projects that will appear in the next fiscal year. The proposed Health Department budget for FY 17-18 will be presented to the BOH at the March meeting.

Ms. Russell had proposed the addition of 2 new school nurse positions for the upcoming budget. However due to the serious financial impact the ACA Replace/Repeal could have on local, regional, and state public health funds she has determined to table any requests for program expansion for FY17-18. The financial impact of the ACA Repeal/Replace needs to be fully revealed before any program expansion is pursued with local funds. Any increases in the FY17-18 budget will be very minimal.

Dr. Boatwright made a motion in support of Ms. Russell writing a letter to the appropriate state representative, in reference to the ACA Repeal/Replace and support for local public health. Dr. Dalton seconded the motion. The vote was unanimous.

**6. Strategic Planning for 2017-2020**

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Ms. Russell announced the final strategic plan will be sent for each member's final review and comments. The strategic plan will be voted on at the March meeting.

**Adjournment**

Dr. Lamm made a motion to adjourn; Dr. Phillips seconded the motion. The vote was unanimous. Meeting adjourned 7:02 p.m.

**Respectfully submitted:**

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<b>J. Elaine Russell</b> <b>Secretary, Board of Health</b>	<b>Date</b>
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<b>Chris Biecker</b> <b>Chair, Board of Health</b>	<b>Approved Date</b>
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