

**Transylvania County Board of Health**  
**Minutes**  
 **Regular Meeting**    **Special Meeting**  
**April 11, 2017; 6:00 p.m.**  
**Community Services Building Conference Room**

**I. Call to Order and Introductions**

Meeting was called to order by Chair Biecker at 6:00 p.m.

<b>Members Present</b>	PJ Boatwright; William Dalton; Anthony Fisher Ben Lamm; Kelvin Phillips; Linda Tompkins
<b>Members Absent</b>	Chris Biecker; Lawrence Cull;
<b>Staff Members Present</b>	Elaine Russell, Health Director/Secretary to Board Tara Rybka, Health Educator Laura Petit, Administrative Services Coordinator Angela Leopard, Business Officer Anita Glance, QA/QI Preparedness Coordinator Jim Boyer, Environmental Health Supervisor
<b>Others Present</b>	

Quorum was present.

**II. Approval of Consent Agenda**

Dr. Boatwright requested an approval of the consent agenda. Mr. Phillips made a motion to approve the consent agenda; Dr. Lamm seconded the motion. The vote was unanimous.

**III. Public Comments (None)**

**IV. Health Director's Report**

1. The press event for the Delta Dental grant was cancelled last month and has been rescheduled for April 27<sup>th</sup> at Calvary Baptist Church Daycare "Nana and Mommies" tentatively starting at 10:00 am.
2. The agency's maternity and child case management staff will start a safe sleep campaign in June. Safe sleep recommendations have changed significantly in the past couple of years. The agency worked with existing funds and unexpended St. Phillips grant dollars to support staff attending the National Safe Sleep Conference and purchasing a limited number of the safe sleep boxes. Case management staff will make a presentation to the BOH in the coming months on the new initiative.
3. The agency will hold the Annual Communicable Disease Camp Training on May 4<sup>th</sup>. This is an excellent way to build rapport and communication with camp owners related to communicable disease risk and management.
4. The agency work on mosquito identification continues in conjunction with Dr. Byrd at Western Carolina University and the State Environmental Health Division. Staff will continue to facilitate the collection of mosquitos and larvae. An education campaign for use in the county and regionally is also being developed through Allison Development Group. Staff will make a presentation to the BOH in the coming months on this on-going body of work.
5. The accreditation preparation countdown continues. The initial review of evidence is underway. The agency aims to have all evidence compiled and prepared for submission on August 1<sup>st</sup>. Based on revisions to accreditation standards, there may be a few policies that require revision and subsequent approval by the Board of Health.

6. The agency is exploring the evidence informed framework of “trauma informed care”. This is a model of care being heavily promoted by Vaya and other entities in the behavioral health realm. Dr. Cull and Dr. Dalton are helping the agency explore this framework and appropriate training opportunities.

**V. Old Business**

**VI. New Business**

**1. Bad Debt Presentation**

**Bad Debt**

Ms. Russell presented a recommendation to write off bad debts totaling \$950.60 for the time period 1/1/2016 to 6/30/2016 pursuant to the department’s Bad Debt Policy.

Account balances less than \$50 (Bad Debt): \$244.80

Balances greater than \$50 (NC Debt Setoff): \$705.80

Dr. Boatwright requested approval of the bad debt write off as recommended by Ms. Russell. Dr. Fisher made a motion to approve the bad debt write off as recommended; Dr. Dalton seconded the motion. The vote was unanimous.

Ms. Russell stated the recommendation will be submitted to the Transylvania County Board of Commissioners for consideration and approval. If approved, eligible debts greater than \$50 will be forwarded to the North Carolina Tax Debt Setoff program.

**2. Strategic Planning for 2017-2020**

Ms. Russell presented the final strategic plan. Dr. Boatwright requested an approval of the adoption of the 2017-2020 strategic plan. Dr. Lamm made a motion to adopt the 2017-2020 strategic plan; Ms. Thompkins seconded the motion. The vote was unanimous.

**3. Legislative Update**

Ms. Russell presented a legislative update.

1. House Bill 66 – “Carolina Cares” has been filed; the bill is intended to increase access to insurance for North Carolinians who are working but currently do not have insurance
2. Senate Bill 74 – “Rabies Bill” seeks to incorporate the latest recommendations and guidelines from the National Association of State Public Health Veterinarians regarding the management of dogs, cats, and ferrets exposed to rabies; the bill has survived the Senate and is headed to the House
3. House Bill 250 – “Body Art Bill”; anticipating proposed committee substitute language that will eliminate the subdermal implanting language currently in the bill
4. Senate Bill 131 – “Regulatory Reform”; language in the bill would make Environmental Health responsible for the inspection of plumbing and electrical dynamics associated with new well installation; change of the language was sought and secured due to licensure requirements
5. House Bill 91 – “Require Safety Helmets/Under 21”; allows exceptions to require operators and passengers on motorcycles and mopeds to wear helmets
6. House Bill 243 – “Strengthen Opioid Misuse Prevention”; establishes a wide variety of

- controls and limits related to dispensing and access of opioids
7. Senate Bill 24 – “Outdoor Restaurant Grills”; allows restaurants that prepare and serve food to use outdoor grills for food preparation

**4. Annual State of the County Health Report (SOTCH)**

This annual report is required to document the county’s overall health. Ms. Rybka, health educator, presented the SOTCH in detail and answered questions from the Board.

**Adjournment**

Dr. Lamm made a motion to adjourn; Mr. Phillips seconded the motion. The vote was unanimous. Meeting adjourned 7:08 p.m.

**Respectfully submitted:**

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<b>J. Elaine Russell</b> <b>Secretary, Board of Health</b>	<b>Date</b>
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<b>Chris Biecker</b> <b>Chair, Board of Health</b>	<b>Approved Date</b>
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